**D R TAX SERVICE**

**Tax Payer Business Deduction Information**

**Tax Payer Name:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Tax Payer Phone #** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**THIS IS FOR TAX YEAR \_\_\_\_\_\_\_\_\_\_\_\_\_**

**BUSINESS NAME\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_EIN#\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
|  | **Information Needed For Tax Preparation** | | ***Amount*** | ***Comments*** | |
|  | **Gross Receipts*(1099M, Cash or Checks Received)*** | |  |  | |
|  | **Advertising** | |  |  | |
|  | **Car and Truck expense ( Mileage Log) Miles Driven** | |  |  | |
|  | **Office Expense** | |  |  | |
|  | **Rent or Lease ( Vehicles or Buildings)** | |  |  | |
|  | **Repairs and Maintenance** | |  |  | |
|  | **Supplies** | |  |  | |
|  | **Taxes or License** | |  |  | |
|  | **Travel, Meals** | |  |  | |
|  | **Utilities** | |  |  | |
|  | **Landline Phone Services** | |  |  | |
|  | **Internet Services** | |  |  | |
|  | **Mobile Phone Services** | |  |  | |
|  | **Postage Expense** | |  |  | |
|  | **Protective Clothing** | |  |  | |
|  | **Other** | |  |  | |
|  | **Other** | |  |  | |
|  | **Miscellaneous Fees:** | |  |  | |
|  | **Additional Info or Forms Needed:** | |  |  | |
|  | ***Verify Bank Account Information***  ***Name\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_***  ***Routing#\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_***  ***Account#\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_*** | ***Would you like fees taken out of refund?***  ***( If yes, please verify Drivers License and provide copy of drivers license)***  ***State \_\_\_\_\_ No# \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_*** | | | |
|  | ***Additional Comments or Questions:*** | | | |  |
| ***X*** | | | |
| ***By signing this form you agree that all information submitted is true and accurate to the best of your knowledge and corresponds with verified documents.*** | | | |

**©drtaxervice Revised 04/2020 For office use only----🡪TOTAL FEES $\_\_\_\_\_\_\_\_\_\_\_\_**